

UNIVERSITY OF WISCONSIN-EXTENSION UNCLASSIFIED PERSONNEL GUIDELINES
(UPG)

UPG #6

UWEX POLICIES AND PROCEDURES FOR THE USE OF THE POSITION TITLE
"ADJUNCT PROFESSOR"

- 6.01** The title "adjunct professor" may be used for individuals engaged in significant activities of a department or administrative unit on less than a half-time basis and whose services are rendered as a volunteer or who are compensated on a specified payment for a specific duty basis. All designations shall be as "adjunct professor" (rather than using the other ranked designations).
- 6.02** The title "adjunct professor" shall be conferred upon only those individuals who have qualifications comparable to the standards for the rank of professor or with tenure in the conferring department and who hold no rank at any other educational institution. Exceptions may be proposed where it is demonstrated individuals meet the conditions for the Adjunct Professor title defined in UWS Unclassified Personnel Guideline #1 and attachments, but may not satisfy all of the qualifications of the rank of professor with tenure.
- 6.03** The following procedure shall be used in the designation of an individual as "adjunct professor":
- (1) recommendation of departmental executive committee;
 - (2) recommendation of dean; and
 - (3) approval of Chancellor.
- 6.04** The term of designation shall be for a maximum of three years. An individual may receive successive designations; each must follow the aforementioned procedure.
- 6.05** A designation as "adjunct professor" shall not carry with it implications for promotion, tenure, probationary status, or faculty benefits (i.e., insurance, vacation, other fringe benefits, or faculty status as defined in Faculty Document No. 42, found as Appendix III in the UWEX Articles of Faculty Governance). Benefits such as parking and library privileges may be recommended as deemed necessary by the department or administrative unit.
- 6.06** Individuals so designated shall not use this title in connection with their personal, business, or professional activities outside of the University of Wisconsin. Individuals should be so notified at the time of designation.

Approved by Faculty Senate September 9, 1981
Revised September, 2001