Wireless Service
Personal calls Reimbursement

Reimbursement of personal calls will be required on a per minute basis. This includes calls when amount column shows zero as personal minutes are using state minutes.

User Name: ______________________________________

Wireless number: ______________________

Step 1

$____  Number of minutes of personal calls  X  Contract Price below (provide copies of cellular bill(s) with personal calls highlighted)

$____  Miscellaneous fees (roaming, directory assistance, etc.)

$____  Total of above charges

Step 2

$____  Total of above charges

$____  Tax (tax rate for county of residence)

https://ww2.revenue.wi.gov/STRB/application

$____  Total reimbursement

State Mandatory Contract Prices:

- 5 cents/minute for US Cellular
- 6 cents/minute for AT&T Mobility, Sprint, & Verizon

A personal check needs to be written to UW Extension for the total reimbursement above, this form and copy of provider bill sent to:

UW Extension Purchasing Department
432 N Lake Street, Room 104
Madison, WI  53706